

# SUPERVISORS MEETING MINUTES of PORTER TOWNSHIP

December 7th 2015 Township Building 7:00 PM.

Attendance: Chairman Kevin Frank, Karl Walizer Jr. Larry Dotterer, Secretary Carol Colucci, Zoning Officer Rich Brungard, Solicitor O'Connor and 28 members of the public.

The meeting was called to order by Supervisor Chairman Kevin Frank at 7:00PM opening with the pledge of allegiance. Frank reminded to sign in and the meeting is being recorded.

The minutes of the November 2nd were reviewed and on a 1<sup>st</sup> motion by Supervisor Dotterer and a 2<sup>nd</sup> by Supervisor Frank motion passed to accept the minutes. Also the minutes from the November 16th Budget session were reviewed and on a 1<sup>st</sup> motion by Dotterer and a 2<sup>nd</sup> by Walizer motion passed to approved the Budget work session as presented.

The Public Comments were Gary Robinson inquired about the fees for Zoning Hearing for Michael Loose. Gary was referring to the bill from Attorney Weixels office. O'Connor replied if the Resolution states if disbursements are less than application fee the balance should be refunded. There was a discussion with many different opinions that lead to O'Connor suggesting establishing a fee schedule for zoning applications and Zoning Hearings.

Bill Ake stated this meeting is the last for Supervisor Karl Walizer, Jr. He thanked him for his service to the township. Thank you echoed by Mike Champion. Also followed by Mark Saville replied being a Supervisor isn't always an easy job and he thanked him for filling that position.

Ben Stolfustz with Nittany Valley Fire Company reported the annual gun raffle was a big success. The fire company would like to thank the Supervisors for all their support the past year.

175<sup>th</sup> Anniversary Committee update was the committee is trying to reach more people in the township by getting the word out. Maybe they need to go door to door. There are items being sold and on display in the back of the room and will be posted on the township website. Pottery, T-shirts and hats. Profit from the items will help defray the cost of the events.

Community Building new grill in the kitchen is working but needs adjusted. A service call is needed. The committee will get it serviced. The community breakfast was a success Saturday December 5<sup>th</sup>. The Children's holiday party is scheduled for Saturday December 12<sup>th</sup>.

The park walking trail will continue to be worked on as long as the weather holds out. Rich reported KW donated equipment a skid steer needed and his time to work at the park. Thank you to KW for that.

Property Manager Rich reported he put new blinds in the library. Rich stated there has been complaints of an odor of diesel fuel in the community building from USDA employees. The furnace is in need of repair. After discussion the agreement from the Supervisors were to get a commercial boiler repairman to service it.

Solicitor Bob O'Connor prepared a Resolution for adoption for a Certified Public Accountant to conduct an audit for 2015. On a 1<sup>st</sup> motion by Dotterer and a 2<sup>nd</sup> by Frank motion passed to accept the CPA Resolution# 12-2015-3.

An ordinance was prepared to adopt for Mechanical Devices. On a 1<sup>st</sup> motion by Dotterer and a 2<sup>nd</sup> by Walizer motion passed to accept ordinance #12-2015-7.

A Park Ordinance has been reviewed and revised with several revisions. No pets at anytime, no hunting, no vehicles inside the park or overnight parking, not to re-locate or remove and tables and establish the hours of sunrise to sunset for the park to be used. On a 1<sup>st</sup> motion by Frank and a 2<sup>nd</sup> by Dotterer motion passed to advertise the ordinance for the park regulations to be adopted.

An unattended Donation Box Ordinance has been presented to the Planning Board. The Board has agreed to recommend the Ordinance to the Supervisors with the revision to place the box within a safe parking area for unloading.

New Business was the 2016 budget was approved for adoption. Three residents of the Township reviewed the budget.

Chairman Frank reported the state has mandated a Child Abuse & Criminal back ground Clearance law for anyone involved with children. PTAC volunteers working with children parties and Library June Strouse & summer program volunteers will all need to comply. Chairman Frank stated copies must be submitted to the township office by February 2016. It is good for 3 years.

There was a Planning Board meeting held Nov 24<sup>th</sup>. Chairman Funk reported the Board reviewed the Donation Box sample ordinance. After discussion the agreement was to recommend the ordinance to Supervisors with a revision of the box be placed within a in a safe parking and unloading area.

Chairman Frank reported Mike Champion submitted a letter of resignation from the Planning Board effective January 1<sup>st</sup> due to he will be starting the position of Supervisor January 1<sup>st</sup>. On a 1<sup>st</sup> motion by Dotterer and a 2<sup>nd</sup> by Frank motion passed to accept his resignation.

The question was asked if the vacant position needed to be filled at the re-organization meeting. Solicitor O'Connor replied no there is not a mandated code that states a final decision for Planning Board positions must be filled at that time.

Zoning Officer Rich Brungard reported permits for the month of November was \$140. Permits were one new addition and one new sign.

Rich inquired to Solicitor O'Connor if a Uniform Construction Code Resolution was needed. The township building inspector Rick Viello is not with the township any longer. O'Connor replied he will check into it but suggests to have a proposed contract from an inspector.

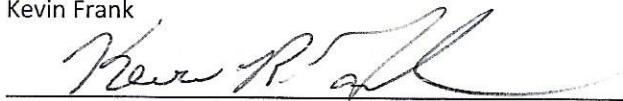
Secretary Carol announced on the back table is information for Committee, Board, & volunteer positions in the township. There is a place to submit a nomination for a position at the Re-organization meeting.

Carol reported the State Account balance is \$81,991.63. The Act 13 Account balance is \$37,019.77.

Jersey Shore State Bank General checking acct had a beginning balance of \$635,502.43 beginning check# 1148 ending balance of \$633,888.57 ending check #1181. Total revenue for the month of November was \$20,892.92 expenses \$23,255.01 net income of - \$2,362.09. Carol read through the bills and on a 1<sup>st</sup> motion by Walizer and a 2<sup>nd</sup> by Dotterer motion passed to accept the bills as presented.

Announcements: Recreation Planning Committee will be meeting following this meeting. The next meeting is a Planning Board meeting December 29<sup>th</sup>. The re-organization meeting is January 4<sup>th</sup>, 2016 at 7:00PM. On a 1<sup>st</sup> motion by Dotterer and a 2<sup>nd</sup> by Walizer motion passed to adjourn.

Supervisor Chairman  
Kevin Frank



Township Secretary  
Carol Colucci

