

SUPERVISORS MEETING MINUTES of PORTER TOWNSHIP

December 5 2016 Township Building 7:00 PM

Attendance: Chairman Kevin Frank, Larry Dotterer, Mike Champion, Secretary Carol Colucci, Zoning Officer Rich Brungard, and 13 members of the public.

The meeting was called to order by Chairman Kevin Frank at 7:00PM opening with the pledge of allegiance. Supervisor Frank reminded the audience to sign in and the meeting is being recorded.

The minutes from the November meeting were reviewed and on a 1st motion by Dotterer and a 2nd by Frank motion passed to approve minutes as presented.

Public Comments were Mark Saville reported he and Zoning Office Rich walked the park property line looking for the original marker stake to confirm the boundaries. An adjacent neighbor had told them the original marker of the front corner was removed by the water construction. It should be the responsibility of the PA American Water company to put it back. A notice should be sent to fix it.

Doyle Moore asked for an update on the Stone House violation with Auman. Brungard stated it is scheduled for court January 17th, 2017. Janice Keller reported she reviewed the 2017 budget and had no questions. Janice asked if there is a specific time she can address payroll issues? Champion reported that will be discussed at the re-organization meeting and it is possible that an executive meeting will be needed. Janice is a Township Auditor and stated she and Doyle would like to meet January 9th for setting Supervisors wages.

Nittany Valley Fire Company Chief Ben Stoltzfus inquired about the Walker township meeting that was held. Chairman Frank reported that no one was present from NVFC. Champion stated it was about communication issues between the 911 Communication Centers and the Chief at Walker. There was a discussion on delay times to be dispatched. Stoltzfus reported the audit from Plessinger's was almost finished. The annual gun raffle was very successful.

175th Anniversary Committee update was Treasurer Nancy Chavka did not have a report. Township Treasurer Carol asked if the donated \$5,000. from the Township will be returned before the end of the year? Nancy replied No the committee did not vote on it. There was a discussion of when and if it would be returned. Dotterer asked if there were any more meetings scheduled. Champion stated he thought it was promised to be returned at the last meeting. It was stated that there was a meeting scheduled for January 11th 2017.

(PTAC) Community Building Activity Committee reported there was a request for a rental deposit to be reimbursed five days before the event. After a discussion Champion made a motion to return the money and a 2nd by Frank to reimburse the \$100. All was in an agreement that it is needed to clarify if deposits are returned or non refundable for rentals at the re-organization meeting. The Terms and Conditions need to be revised.

There were 54 people at the Farmers breakfast Saturday Dec 3rd. and 75 people attended the Veterans Dinner and program. A treasurer report was given. A balance of \$8,153.77 is in the PTAC checking account.

Park update was Chairman Frank reported there will be a Recreation Board meeting following to prepare a budget for the Park 2017. He reported there has been a donation of playground equipment for the park at no cost except for moving expenses to re-locate.

Old business was East Nittany Valley Joint Municipal Authority was requesting to fill the vacant position on the Board. Janice Keller was nominated at the previous meeting but has declined the position. The Lock Haven City manager is requesting a reply of intent to the Lock Haven Regional Police letter sent to all municipalities. Champion explained Legislature has consider making municipalities who don't have police of their own use State Police to pay per capita and the city has put together a meeting to update municipalities on regional policing. A short discussion and all agreed to find out more information.

The USDA Lease amendment is completed for review for the additional office space. It was recommended for O'Connor to review before final.

New Business was Secretary presented a County aide application to be sent into the County, signatures needed. A Resolution to approve a CPA to audit the Township finances need signed. Resolution # 12-2016-1 was approved On a 1st motion by Champion and a 2nd by Frank motion passed to approve the Resolution.

The 2017 Budget was available to the public for review and is prepared to adopt. The 2017 income budget is \$462,100.00. Expenses \$453,250.00. A net income of \$8,850.00. On a 1st motion by Dotterer and a 2nd by Champion motion passed to adopt a 2017 budget.

Road update was Rich Brungard read a year summary of repaired roads and expenses. A total of \$113,444.18 was spent on milling, patching, sealing and a new fiber mat project. He reported Clintondale Hill will be the road project for 2017. Re-milling, curbing, drains and a raised manhole cover were the concerns from the public. The Supervisors suggested to have the Penn Dot representative for the township evaluate a drainage plan.

Property Manager Brungard reported the Community Building roof replacement by M & G is scheduled to begin Tuesday Dec 6th. The materials were delivered. The Design Engineer Brian Chiltin took core samples for the rubber roof but has not given a report.

There was a Planning Board meeting held November 29th. Chairman Funk reported the board reviewed the plans for the proposed General Dollar Store. Bill Ake stated there were several things that will need revised. There was no fire hydrant showing on the plan. Saville replied that is only a recommendation there is not an ordinance for that. There was no sprinkler systems showing either. Courter replied there would not be enough water for a hydrant. Chairman Frank replied it would provide service until a tanker truck arrives. After a discussion it was noted that the entrance is over the water line and it should be requested to be incased.

Zoning Officer Brungard reported permits for the month November \$194.00 1 Demo, 2 new sheds and 1 buggy shed. Court is scheduled for January for Auman violations.

Secretary Carol reported Baker Tilly is scheduled to audit the Township books Feb 1, 2017. State Police fines deposit was \$552.14. The Food License for Community Bldg was renewed.

The finance report was the State Account balance is \$96,089.14 no transactions for November. Act 13 Account balance is \$40,701.81. The Savings Money Market dormant account total \$273,759.06

Jersey Shore State Bank General checking account has a beginning balance of \$763,635.10 beginning check#1550 ending balance of \$768,340.99 ending check #1576. Total Revenue for the month November was \$ 20,905.33. Expenses were \$16,148.65 with a net income of \$4,756.68. On a 1st motion by Dotterer and a 2nd by Champion motion passed to approve the bills to be paid.

The announcements were there will be a Recreation Board meeting following. The Township code requires all townships to meet the 1st Monday of January to organize. However since New Years falls on a Sunday the official holiday is the following day January 2nd. As a result the organization meeting must be held Tuesday January 3rd. To begin at 6:30PM. followed by the monthly Supervisors meeting. On a 1st motion by Dotterer and a 2nd by Frank. Meeting adjourn 8:13PM

Supervisor Chairman

Kevin Frank



Township Secretary / Treasurer

Carol Colucci

