

**SUPERVISORS MEETING MINUTES OF PORTER TOWNSHIP
JUNE 14TH 2021 TOWNSHIP BUILDING 7:00PM.**

Attendance: Chairman Kevin Frank, Mike Champion, Secretary Treasurer Carol Colucci, Property Manager/Zoning Officer Rich Brungard and 5 members of the public. Supervisor Phil Courter was absent.

The meeting was called to order by Chairman Frank at 7:00PM following the Pledge of Allegiance. Secretary Carol stated the May Supervisors meeting minutes were not complete for review due to business of the park dedication planning.

Public comments were from Terry Jeirles said the dedications for the park was very nice and well very well.

Pipe Crossing bids were scheduled to be opened. Bids were received from Masters Excavating and Dave Gutelius Excavating Inc. The bid was advertised to be in two parts. Gutelius bid was part#1 \$92,965.00 and part#2 77,160.00. total of \$170,125.00 Masters was \$108,318.24 and part#2 \$83,621.24. a total of \$191,939.48.

After a discussion about the intended funds to use would be the American Rescue Funds does not have a specific date for arriving. For that reason, on a 1st motion by Chairman Frank and a 2nd by Champion motion passed to table the bid until further notice.

There was no fire company report. There was a discussion on the fire hydrants. The township pays the monthly bill for 12 hydrants for \$132.85 a total of \$1,594. Per year. There was a question of who should be paying it. Final outcome was the hydrants are used for public safety. Other townships are discussing with the water companies about the billing. And also dry hydrant expenses were discussed.

PTAC provided free hot dogs, ice cream and bottled water at the park dedications. We thank them for that service to the community. It was all paid for by PTAC.

Park Dedications for the Veterans Memorial and the baseball field went well. Chairman Frank reported Andrew at Clinton County Memorial will seal around the granite plaque to protect from weathering. The Supervisors agreed on a 1st motion by Champion and a 2nd by Frank to send a contribution to the Honor Guard of \$100. for their service. The Rotary Club \$100. for allowing the use of the honor flags to decorate. John MacMillen the bag piper \$25.00.

Old business was the line painting 4" single yellow line was done on Heltman Road, Clintondale Hill Road. The stop bars and arrows to be done later by another company. It was reminded to bill Pilot for the arrows and stop bars needed for the traffic lights.

New business was Silver Tip called to set up an appointment for the Community building HVAC System maintenance service to be done twice per year. Carol will notify USDA of they need to be in the building.

A notice was received from the Clinton County landfill will hold the annual Household Hazardous Waste Collection event on August 20th & 21st 2021. No services through the township.

There have been inquiries when the library will open. The Supervisors would like to see the library opened again but the issue is the USDA offices occupy the building and sharing the public restrooms is the concern. A follow up with USDA head person is needed for clearance to open the building to the public before moving ahead.

There was Sewer Authority discussions on grinder pumps and equipment from ENVJMA board member Terry Jeirles and employee Trent Rickert. There was a question about who is responsible if a ENVJMA customers grinder pump breaks down. Jeirles explained the process of replacing old pumps with new and less expensive models.

Brungard gave the property manager report. He is working on getting patch work quotes for Dotterer Road, Fox Hollow & Strouse.

Brungard stated Penn Dot representative Melissa Farr has contacted him about the bridge replacement next to the park. They are requesting to use a small piece of township land between the bridge and the park and will pay the township \$500. for the use of it. Chairman Frank stated upon review by the township Solicitor's approval he is making a motion and a 2nd motion by Champion motion passed to approve permission for the use of the land.

He has also been contacted by the power company about putting a guide wire up. It was suggested for Rich to inquire with them about the township needing a pole for electric for the monument. Chairman Frank was called from a company about the trees and vegetation getting sprayed near the park and they were concerned about people being around.

There was a Planning Board meeting May 25th. The proposed Solar Ordinance was reviewed. Many different options were discussed. Champion suggested to hold a work session for the proposed ordinance to be completely reviewed with questions and answers for the Solicitor before a public hearing is scheduled due to the amount of material to cover. Secretary Carol will arrange with Solicitor Houser.

Zoning Officer Brungard reported permits for the month of May was \$ 65.00. One new structure and one peddler's permit. There will be a few subdivisions coming up for review.

Secretary's report was the American Rescue Covid fund application was submitted \$157, 631.84. It will be split into 2 payments of \$78,815.92. There is no date estimated for a deposit. The State Police annual allocations was \$403.43.

Carol inquired about the upcoming holiday 4th of July falls on a weekend Sunday this year. The employee policy handbook does not specifically state if a holiday is paid or not on the following week day. After discussing the Supervisors instructed to incorporate into the handbook that when a holiday falls on a

weekend all employees will be off and paid holiday the following week day. On a 1st motion by Champion and a 2nd by Frank motion passed.

Carol reported she will be taking vacation on July 1 & 2nd. The office would be closed from Wednesday the usual closed day until Tuesday July 5th .

Finance report was the Money Market account balance is \$285,809.68. Act 13 account balance is \$15,867.68. The State account balance is \$99,237.26 and there were no transactions on those accounts.

The general checking has a beginning balance of \$472,080.86 beginning check# 3143 ending check #3167 with an ending balance of \$490,581.08. Total revenue for the month of May is \$36,822.11 The total expenses were \$23,085.27 with a net income of \$13,736.84. On a 1st motion by Frank and a 2nd by Champion motion passed to pay the bills as presented.

On a 1st motion by Champion and a 2nd by Frank motion passed to adjourn at 8:07PM. The next meeting is scheduled for July 12^h 7:00PM.

Supervisor Chairman
Kevin Frank

A handwritten signature in black ink, appearing to read 'Kevin Frank', written over a horizontal line.

Township Secretary / Treasurer
Carol Colucci

A handwritten signature in black ink, appearing to read 'Carol Colucci', written over a horizontal line.