

**SUPERVISORS MEETING MINUTES OF PORTER TOWNSHIP  
MAY 10TH 2021 TOWNSHIP BUILDING 7:00PM.**

Attendance: Chairman Kevin Frank, Phil Courter, Mike Champion, Secretary Treasurer Carol Colucci, Property Manager/Zoning Officer Rich Brungard and 8 members of the public.

The meeting was called to order by Chairman Frank at 7:00PM following the Pledge of Allegiance. On a 1st motion by Courter and a 2<sup>nd</sup> by Champion motion passed to approve the April meeting minutes as presented.

The materials bids for stones were tabled from the April meeting due to a minor error to complete. After reviewing the bids, it was awarded to Hanson Aggregates.

There were no public comments and there was no fire company report.

A photo plaque of Nevin Courter was presented to Joyce Bower in his honor for his dedicated service at the Community building with Porter Township Activity Committee and multipurpose room events. A photo was taken and an article was submitted to the Lock Haven Express.

PTAC officers Kevin and Sharon Schrack was present to report they would like to participate in the park dedications Saturday June 12<sup>th</sup>. PTAC will provide free hotdogs, ice cream and bottled water to the community. The ice cream is being donated by the Cottage Restaurant.

They also are planning a tractor ride for the community. It is always well attended. There was a discussion on the propane tank for the kitchen at the community building. Rich suggested to run new lines for the propane tank when they change the service from companies.

The Recreation Board reported the dedication for the Veterans Memorial has guest speakers PA. State Rep Borowicz, Veterans Affairs Director Jennifer Hagmans and Clinton County Commissioners confirmed to speak Saturday June 12. And the baseball field dedication is still in planning for the "The 1950 Mill Hall Little League Championship Team following the memorial event at 2:30.

Old business was the Jersey Shore State Bank interest rates follow up was reviewed. They sent a chart and final review of interest rates are currently .10% and they follow the PLIGT investment company rates.

The Clinton County tire collection day is scheduled for Thursday May 13<sup>th</sup> 7AM -3PM to bring your tires to the township building. This is a free service for residents of the township to take you unwanted tires for you to the landfill.

The heat pump in the meeting room has been installed and was quoted a total of \$4,976. There was damage to the unit upon delivery so PBCI Allen is deducting \$200. from the total.

The CPA for the township Mike Rosebery responded to the questions presented to him about the annual audit. He stated "If the CPA auditing the finances doesn't find anything wrong, they do not issue any letter, other than it is completed without any questions or concerns. Therefore, everything is 100% correct.

Solicitor Houser reported he reviewed the proposed solar ordinance. He had a few recommendations. The first one would be to require the company to put money in escrow instead of performance bond. He stated there wasn't anything about SALDO, subdivision and land development in the ordinance. He suggests putting everything in the ordinance first and it may have additional facts on the legal side that conditional use may allow.

New business was the Seven Mountains EMS, Emergency Medical Services invited Porter to recognize National Medical Services week and invited the township to participate in signing the proclamation in recognition of the "EMS caring for our communities.

A Comcast Franchise Agreement has been received for renewal. Solicitor Houser will review and stated he will let us know his recommendations. An executive session was called at 7:25PM. Supervisors and solicitor only. The Supervisors and solicitor resumed at 7:44PM. Solicitor Houser announced the session was called to discuss personnel issues.

Road report was a meeting was held for the complaints on Heltman Road with the fibermat road project had excessive loose stones. Midland offered to sweep the stones with a vacuum truck. The final outcome was they said the road did not have enough traffic like all the other roads to pack it down. Champion suggested to not use fibermat on less traveled roads again if this is the outcome.

Brungard reported he is waiting on a quote for patch work waiting on Dotterer Road, Fox Hollow & Strouse. Brungard and Supervisor Courter did a road tour to evaluate road conditions. Billman Lane and Spotts Lane needs work. A total of 29 pipe crossings need replaced. Brungard will prepare bid specs to send out for two separate projects. Supervisors stated intentions are to use the American Rescue Covid funds. Storm water management is allowable.

Line painting needs done on Heltman and Clintondale Hill Road with a single line, and Fishing Creek was decided to get a double line. It was reminded that state funds can not be used for single lines.

Stop bars and arrows are done every other year. This is the year for all to be repainted on Rt64. 36 arrows and 179 lineal feet is needed in stop bars. On a 1<sup>st</sup> motion by Frank and a 2<sup>nd</sup> by Champion motion passed to move forward on these road needs.

There was no Planning Board meeting held in April due to there was no new business. Zoning Officer reported permits for the month of April was \$695. 1 new driveway, 4 new structures and road trenching. PA American Water is in process of a permit. Brungard reported there will be subdivisions coming up soon for review.

The finance report was the Money Market account balance is \$285,786.97. Act 13 account balance is \$15,866.42 State account balance is \$99,229.38. there were no transactions on those accounts. The general checking has a beginning balance of \$458,511.20 beginning check# 3131 ending check #3144 with an ending balance of \$472,080.86.

Total revenue for the month of April \$22,848.93 total expenses \$24,366.42 net income \$-1,517.49. On a 1<sup>st</sup> motion by Frank and a 2<sup>nd</sup> by Courter motion passed to pay the bills as presented. On a 1<sup>st</sup> motion by Champion and a 2<sup>nd</sup> by Courter motion passed to adjourn 8:27PM. The next meeting is May 10<sup>th</sup> 7:00PM.

Supervisor Chairman  
Kevin Frank

A handwritten signature in black ink, appearing to read 'Kevin Frank', written over a horizontal line.

Township Secretary / Treasurer  
Carol Colucci

A handwritten signature in black ink, appearing to read 'Carol Colucci', written over a horizontal line.