

**SUPERVISORS MEETING MINUTES OF PORTER TOWNSHIP  
JANUARY 3TH 2021 TOWNSHIP BUILDING 7:00PM.**

Attendance: Chairman Kevin Frank, New Supervisor Trent Rickert, Secretary Carol Colucci and Property Manager/Zoning Officer Rich Brungard and 5 members of the public. Phil Courter attended by phone.

The meeting was called to order by Chairman Frank at 7:00PM for the Re-organization meeting continuing to the January monthly meeting at 7:43PM. On a 1<sup>st</sup> motion by Courter and a 2<sup>nd</sup> by Rickert motion passed to approve the December minutes as presented.

Public comments were from Janice Keller welcomed new supervisor Trent Rickert to the board. Mary Ann Clark rescinded her proposal for the recodification of the ordinances. PTAC Breakfast is scheduled for Saturday January 8<sup>th</sup>. The township will inform USDA of the schedule for the events.

Old business was the Township Solicitor Houser was present to advise and review the solar ordinance for final approval to advertise for consideration for the meeting in February. Zoning Officer Brungard reported there is a correction needed to add agricultural use to what is allowable in the first paragraph.

Planning Board Chairman Mark Saville presented a list of modifications that need consideration for the ordinance intent to accessory Energy Systems as permitted use. (attached) Solicitor Houser confirmed with the Supervisors if they want accessory use anywhere and a primary use, conditional use.

There was a discussion on specific sections of the proposed ordinance such as, where its permitted, decommissioning, noise study, ground mounted principal solar system, must restore land to original state, locking gate and emergency procedures. Houser will make all the revisions to prepare a final ordinance to advertise for a Public Hearing for the February meeting.

The follow up on complaints and a violation for the goats on the road. A violation notice is in process. The next step is to send certified mail after the time period to the property owner. On a 1<sup>st</sup> motion by Chairman Frank and a 2<sup>nd</sup> by Rickert motion passed to move forward.

Nittany Valley Volunteer Fire Company follow up is they have been audited yearly. Records show in the companies minutes an audit for 2020 was done 11/18/2021 from CPA Plessingers for \$3,015.00.

The American Red Cross is requesting blood drives for February 25th, June 10<sup>th</sup> and October. This will need to be an agenda item for the community building meeting scheduled for January 17<sup>th</sup> to revise terms and conditions agreement.

The quote for the re-codification of ordinances needs updated. There were questions and concerns. How long will the company maintain the completed project? It was suggested to get an updated quote since we last had in 20218.

New business was a follow up on the request from the Heritage Committee to waive the Park ordinance (that does not allow occupying overnight) in the park for the festival scheduled for June 11th. There was no one available to answer the questions. The Supervisors tabled any decision until they have details.

A maintenance agreement from Silver Tip was renewed again and signed for the community building HVAC and boiler maintenance with an increase of \$145.00. A Resolution# 01-03-2022 to approve an employee pay increase of .3%. was signed and approved previously.

It was proposed to increase the Zoning Hearing Board application fee from \$350. To \$800. Plus all occurring expenses in addition to the application fee of \$800. This is a non-refundable application fee. On a 1<sup>st</sup> motion by Frank and a 2<sup>nd</sup> by Courter motion passed. Chairman Frank reported the red reflector is pulled off the stop sign on Stone House Road. Rich to get replaced.

Property Management and roads report was Nestlerode Contracting got the job for the bridge. They are requesting to park a job trailer next to the guiderails at the park. They would give Porter all the stones and millings. On a 1<sup>st</sup> motion by Frank and a 2<sup>nd</sup> by Rickert motion passed.

The road project for the crossings has been completed. There was an additional change order for an additional bill for unexpected work. The Community building carpet project is completed. There are extra blocks for replacement repairs in the future.

Zoning Officer Brungard reported a subdivision was reviewed for Saires family trust. A lot of revisions are needed. A list was provided. A waiver could be granted for an issue. The Planning Board did not take any action on the plans. Permits for the month of December was \$250. One new addition, a 2 lot subdivision and a sewer permit.

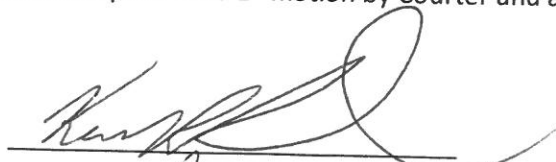

The Clintondale United Methodist church gave the Community building reimbursement of \$50. back to the township for a donation. Financial Condition forms for the new year needs returned. The salt supply is up to date. Signature cards will need signed for the new year for all accounts.

Finance report subject to change. Accounts were not reconciled yet. Money Market account balance \$285,933.26 Act 13 account balance is \$22,670.06 State account balance is \$91,292.15 there was 1 check written out of state account for #1057 for Salt \$3,800.90.

The general checking has a beginning balance of \$672,736.73 beginning check# 3312 ending check #3329 with an ending balance of 688,523.74 total revenue for the month of December was \$34,479.04 total expenses \$ 38,208.52 with a net income - \$3,729.48. On a 1<sup>st</sup> motion by Courter and a 2<sup>nd</sup> by Frank motion passed to approve the bills to be paid. On a 1<sup>st</sup> motion by Courter and a 2<sup>nd</sup> by Frank motion passed to adjourn 9:08PM.

Porter Township Chairman  
Kevin Frank

Porter Township Secretary Treasurer  
Carol Colucci

Date 2/14/2022