

**SUPERVISORS MEETING MINUTES OF PORTER TOWNSHIP  
AUGUST 9TH 2021 TOWNSHIP BUILDING 7:00PM.**

Attendance: Chairman Kevin Frank, Mike Champion, Phil Courter, Secretary Carol Colucci, Property Manager/Zoning Officer Rich Brungard and 4 members of the public.

The meeting was called to order by Chairman Frank at 7:00PM following the Pledge of Allegiance. On a 1<sup>st</sup> motion by Champion and a 2<sup>nd</sup> by Courter motion passed to approve the meeting minutes for the July 7<sup>th</sup>, July 12<sup>th</sup> and July 26<sup>th</sup>.

Public Comments were from Terry Jeirles. Terry commented on the complaint of the hedges blocking the view coming onto Route 64 from Heltman Road. The hedges were trimmed back to open the view more clearly.

Supervisor Champion inquired about the mirror at the bottom of Clintondale Hill Road if it is still needed. The reply was it was replaced two other times and it seems to be necessary.

PTAC the Porter Township Activity Committee was given permission to start the monthly farmers breakfast. No one attended the meeting. The library is now open to the public.

The Park report was the electric installation for the flag pole is on hold until the decision is made about rebuilding the pavilions and would need to run new electric lines to all three of the pavilions as discussed before. Chairman Frank reported there has been ongoing vandalism in the park restrooms. He kept the restrooms locked to be cleaned.

The Recreation Board has approved a new board member Sara Egler for a five year term. They recommend her for approval to the Supervisors. On a 1<sup>st</sup> motion by Courter and a 2<sup>nd</sup> motion by Champion motion passed.

The interest in creating a community garden at the park was discussed. The board would like to present the idea of using the community building property in place of the park. There was a discussion on how much of the property is owned by the township and where to put it.

Old Business was Brungard reported he consulted with township Solicitor on the Penn Dot land request. He said it is a temporary construction easement along Nittany Valley Drive. The commonwealth agrees to pay \$500. For the use and restore the area at the end of construction. Penn Dot is requiring a formal authorization. There was a discussion on Solicitor Houser creating a Resolution or not. On a 1<sup>st</sup> motion by and a 2<sup>nd</sup> by motion passed to approve and take the \$500. plus, they cover all expenses.

The USDA follow up on building improvements was they are requesting the carpet to be replaced. Brungard got quotes for carpet. He quoted carpet would be \$18,053.00 LTXV flooring is \$22,290.00. \$4,00 more than carpet and the labor would be \$2.00 per square foot to install it. And \$.70 per square yard to install the carpet.

The difference is roughly \$7,000. and plus, the removal of it. It could be done by section of what is worse first. After discussing the final decision is to put it out to bid was on a 1<sup>st</sup> motion by Courter and a 2<sup>nd</sup> by Champion to install carpet. The township to buy all the carpet at one time and put it out to bid to be opened at the next meeting.

New business was a thank you card for the use of the Community Building at no cost for a funeral meal from the Nihart family.

Clinton County Voter Registers office is requesting Voter Poll Workers for November election. A Solar presentation can be offered to the township from Penn State Out Reach group. It was discussed we should consider to better understand solar installation before moving forward on finalizing an ordinance. A decision was to contact them to set up when we can schedule this.

Chairman Frank presented the matter of giving property manager Rich a stipend for his personal phone use for township business. On a 1<sup>st</sup> motion by Courter and a 2<sup>nd</sup> by Frank motion passed to approve a \$50. reimbursement payment per month towards Rich's personal phone use. Carol to provide a resolution for the next meeting.

Road master Brungard reported he contacted four people for quotes but only got one quote back. There was a conflict with Bowmans. Three crossing will need to go out to bid due to increasing material cost. It can roughly be \$26,000 to replace three crossings. All agreed to put the pipe crossings out to bid to open at the next meeting.

There was a Planning board meeting held July 27<sup>TH</sup>. 2 Subdivisions were approved for Gummo and Dotterer's are recommended to the Supervisors for approval and signatures.

Zoning Officer Brungard reported permits for the month of July was a total of \$2,965.00. A reimbursement of \$2,205. to SEO Wallace. 9 subdivisions, 3 Sewer permits, 1 zoning hearing and 1 new shed.

Secretary report was the new Act 65, Sunshine Law requires all local government meeting agendas to be posted effective Aug 29, 2021. That includes all authorities in the township as well. The Costars Salt contract has been delayed. It usually is due by August 1st. The 2021-22 season has been moved to the end of September.

Carol provided PLGIT Investment information to the Supervisors for future reference. PSATS is suggesting to look into Cyber insurance.

The finance report was the Money Market account balance is \$285,853.53. Act 13 account balance is \$23,043.18. State account balance is \$99,250.45 and there were no transactions on those accounts.

The general checking account has a beginning balance of \$660,159.78 beginning check# 3198 ending check #3215 with an ending balance of \$662,033.29 The total revenue for the month of July is \$17,316.07 total expenses \$17,079.39 with a net income of \$236.68. The checks were provided to be signed and approved. On a 1<sup>st</sup> motion by Courter and a 2<sup>nd</sup> by Champion motion passed to approve the bills as presented. Chairman Frank abstained due to the invoice and check for Dotterer Equipment.

On a 1<sup>st</sup> motion by Frank and a 2<sup>nd</sup> by Courter motion passed to adjourn 8:12PM.

Approve bills / Motion to adjourn / Next meeting is a Zoning Hearing August 26<sup>th</sup> 7:00PM the next township meeting is September 13<sup>h</sup> 7:00PM.

Porter Township Chairman

Kevin Frank \_\_\_\_\_

Porter Township Secretary

Carol Colucci \_\_\_\_\_