

**SUPERVISORS MEETING MINUTES OF PORTER TOWNSHIP**  
**JUNE 13<sup>TH</sup> 2022 TOWNSHIP BUILDING 7:00PM.**

Attendance: Chairman Kevin Frank, Phil Courter, Trent Rickert, Secretary Carol Colucci and Property Manager/Zoning Officer Rich Brungard and 8 members of the public.

The meeting was called to order by Chairman Frank at 7:00PM. The May meeting minutes were reviewed on a 1<sup>st</sup> motion by Courter and a 2<sup>nd</sup> by Rickert motion passed to approve the minutes as presented.

Public comments were Janice Keller thanked the Supervisors for all their help and support for the Heritage days festival was a success. The Lock Haven University football team helped with the color run and the games at the park.

Mary Ann Clark reported there is an American Red Cross blood drive at the community building Friday June 17<sup>th</sup>. Due to the rescheduling she had to find a sponsor replacement for herself. George Courter will be opening and closing. Mary Ann will be cleaning the following day.

There was no Recreation Board meeting held. There was a discussion on the upcoming agenda for the Recreation board having their own website. The supervisors agreed the township website should be used for all township boards and committees.

Library summer program director June Strouse reported she will hold the summer program for only 4 weeks this year that started June 7<sup>th</sup> through June 28<sup>th</sup>.

There was no old business. New Business was a new employee Levi Brungard was hired for part time seasonal help for minimum wage of \$7.25 per hour. It was clarified the PA Labor and Industry laws must be followed for a minor, and he must take a 30-minute lunch break and wearing protective equipment.

Chairman Frank introduced the idea of a weed /grass ordinance. Example ordinances were reviewed. There was a discussion for keeping it in the residential zoned area only. It was agreed to ask the township solicitor for a sample ordinance to review for consideration.

An executive session was called at 7:30PM and resumed at 7:43PM. Chairman Kevin stated the executive session was to discuss the details of action proposed from the Recreation Board requesting a website of their own. The final decision was the Supervisors agree all boards and committees should be submitting things to the township website. They have Facebook pages for current events.

The career link van needs to reschedule the career event at the Community Building parking lot due to van repairs and they need wi-fi connection. The kitchen ceiling has been repaired.

Property management report was Brungard informed a lot of tree trimming is needed along township roads.

A resident has tree trimmers coming for her own property so that would be a good time to schedule the company to cut just drop and we can take care of the tree after its cut down. Chairman Frank reported near the Muir property the branches need trimmed as well.

Brungard proposed to preorder a truck due to companies are two years out on production. Staying within Costars there is no need for a bid. On a 1<sup>st</sup> motion by Frank and a 2<sup>nd</sup> by Courter motion passed to pre-order a truck to purchase in 2024.

Brungard also suggesting to sale the T-tag truck now while it's a good time for selling. After a long discussion the final decision was to start looking for future purchase. Patch paving update Henry's completed.

There was no Planning Board meeting for May due to there was not enough members to hold the meeting. The John Allgyer subdivision has been tabled not approved. Revisions need made.

Zoning Officer Brungard reported permits for the month of April was \$1,750. There was two new homes, 3 new driveways, pool deck, storage building, an EV Electrical charging station.

Secretary report was mileage reimbursement increase starts July from .58.5 to .62.5 by the IRS. The annual State Police allocation was \$406. The annual Fish and Wild life deposit was \$383.

The finance report was the Money Market account balance is \$286,247.35. Act 13 account balance is \$21,008.06 State account balance is \$71,676.75. The Woodlands general checking account has a beginning balance of \$550,752.59 beginning check# 1056 ending check #1084 with an ending balance of \$580,988.84. Total revenue for the month of May was \$65,168.47 expenses \$18,433.79 net income \$46,734.68. Figures are subject to change due to reconciliation needs to be completed.

On a 1<sup>st</sup> motion by Frank and a 2<sup>nd</sup> by Rickert motion passed to approve the bills as presented. On a 1<sup>st</sup> motion by Rickert and a 2<sup>nd</sup> by Frank motion passed to adjourn 8:20PM.

Porter Township Chairman  
Kevin Frank



Porter Township Secretary Treasurer  
Carol Colucci



Date

7/11/2022