

**SUPERVISORS MEETING MINUTES OF PORTER TOWNSHIP
MARCH 21ST 2022 TOWNSHIP BUILDING 7:00PM.**

Attendance: Chairman Kevin Frank, Phil Courter, Trent Rickert, Secretary Carol Colucci and Property Manager/Zoning Officer Rich Brungard and 8 members of the public.

The meeting was called to order by Chairman Frank at 7:00PM. Directly following was a public hearing for an adoption of a Solar Ordinance. Solicitor Houser attended and conducted the hearing with Court Recorder Jason Williamson. There is a transcript available of the hearing.

Solar Ordinance #03-21-2022 was adopted on a 1st motion by Phil Courter and a 2nd by Trent Rickert motion passed and signed.

The February meeting minutes were reviewed on a 1st motion by Courter and a 2nd by Frank motion passed to approve the minutes as presented.

Public comments were from Mary Ann Clark. She inquired about the stop sign if it will be replaced at Glosseners Concrete. Brungard replied it is Penn Dots responsibility and is not the townships sign.

Clark also reported the Red Cross Blood Drive held March 25th at the community building was a success and has a June event scheduled.

PTAC will be holding the last breakfast for the season April 2nd. PTAC treasurer Judy Briggs presented a finance report to the Supervisors. The ending balance for March is \$15,820.84.

Park manager Kevin Frank reported the park opening depends on the weather. The restrooms are usually open by mid-April. There was a discussion on the community day event in the park. From previous meetings the Heritage Committee requested the Supervisors to waive the Park Ordinance for the community day event. At this time the Supervisors have not heard from the Heritage Committee to confirm the scheduled and events planned. It was reported that fireworks are on their agenda. On a 1st motion by Courter and a 2nd by Rickert motion passed to approve fireworks for the event June 11, 2022.

Old business was the re-codification of township ordinances. General Code is requesting the signed approval of the project total \$16,130. to be returned to begin the project. On a 1st motion by Courter and a 2nd by Rickert motion passed to sign the final agreement and move forward with the re-codification.

Follow up on recommendation from Auditors for a township secretary cell phone reimbursement was, secretary Carol replied it is not necessary to receive a phone reimbursement from the township at this time.

New business was the Clinton County Department of Emergency services is updating their mutual aid agreement that serves Clinton County. They are requesting the service agreement to be updated, signed and returned. There was a brief discussion between the Supervisors about the fire company checking off boxes for service runs.

PA One Call is requesting all townships to join the celebrating of its 50th year of continuous service to the Commonwealth of Pennsylvania. A Proclamation was approved and signed recognizing PA 1 Call safe Dig month.

A Resolution from HA Thompson Insurance of Workers Compensation for the fire company membership roster was approved and signed. The update was to approve members who participate in events to be called active members from now on not just when members go on fire calls.

A letter was received from Keystone Central School Board of Directors requesting support in passing a Resolution to support a state funding lawsuit. It would need to be sent out to State Legislators and senators. The Supervisor's reply was they didn't have enough information at this time to participate.

The Property management and road report was Brungard reported tree trimming is needed on a lot of over hanging trees. He suggested to rent a lift for Fox Hollow. Best Line quote for a lift is \$1,800. for 7 days delivered and picked up. It was suggested to get a quote with Sun Belt. On a 1st motion by Frank and a 2nd by Rickert motion passed to move forward with the expense not to exceed \$2,000.

A letter was received from Penn Dot to inform the township that a traffic count will be conducted to collect data to improve safety management and will be reported to FHWA for federal aid highway funds.

Brungard reported Masters Excavating has three culverts to complete the approved stormwater management project funded by the American Rescue fund. Brungard reported he is estimating the patch paving cost to be around \$20,000.

The Recreation Board held a meeting March 14th moving forward with planning the pollinator garden grand opening for Saturday June 11, 2022 in conjunction with the township community day. There was also a discussion on planning more events coming this fall.

A Planning Board meeting was held February 22nd. Ralph Dotterer subdivision plans were approved to move forward to the Supervisors after revisions are made. Surveyor Rob Ohl was present to explain and present the corrected plans to be signed. On a 1st motion by Rickert and a 2nd by Courter motion passed to sign and approve the subdivision.

Zoning Officer Brungard reported permits for the month of February was \$1,650. There were new signs, horse barn, storage shed, 2 new homes, 2 driveways and 2 one lot subdivisions. It was brought to the board's attention that the outside lighting at the Urbon restaurant on Route 64 is extremely bright. There was a discussion about the ordinance requirements for lighting. Zoning Officer will look into the issue with the owner.

Secretary report was the salt total purchased was 316 tons for the 2021-22 season. The CCATO Clinton County Convention is scheduled for Thursday June 2nd. The Supervisors approved the township will pay the registration fee of \$20. Per person for Supervisors. The February meeting it was approved to move forward with bank changes for the best interest which was Woodlands Bank.

The finance report was the Money Market account balance is \$285,984.81 Act 13 account balance is \$22,671.57 State account balance is \$112,055.57. There was 1 check written out of state account to American Rock Salt for \$5,347.19.

The general checking at JSSB is in process of being closed out but currently has a balance of \$584,766.59 ending check #3396. The new account opened at Woodlands checking account balance is \$23,437.79. Total revenue for the month of Feb \$40,236.72 total expenses \$29,304.18 net income -\$10,932.54.

On a 1st motion by Chairman Frank and a 2nd by Courter motion passed to pay the bills as presented. Chairman Frank suggested on a 1st motion to transfer \$500,000. from the Jersey Shore State Bank general checking to the new checking account at Woodlands for the better interest rate and as soon as the checks clear the old account will be closed. On a 2nd motion from Courter motion passed. On a 1st motion by Courter and a 2nd by Rickert motion passed to adjourn 8:07PM.

Porter Township Chairman
Kevin Frank



Porter Township Secretary Treasurer
Carol Colucci



Date 04/11/2022