

**SUPERVISORS MEETING MINUTES OF PORTER TOWNSHIP
NOVEMBER 8TH 2021 TOWNSHIP BUILDING 7:00PM.**

Attendance: Chairman Kevin Frank, Mike Champion, Phil Courter, Secretary Carol Colucci, Property Manager/Zoning Officer Rich Brungard and 10 members of the public.

The meeting was called to order by Chairman Frank at 7:00PM following the Pledge of Allegiance. On a 1st motion by Champion and a 2nd by Courter motion passed to approve the October minutes as presented.

Chairman Frank announced there was a meeting held at 6:30 for the annual Prima Township Insurance review. The township filed three insurance claims in 2021. Damage to the community building roof \$3,000. The HVAC unit in the township building meeting room \$4,276.00. Guide rail replacement Fishing Creek Road and also on Stone House Road a total of \$6,200.00. The final comments on the review was the policy will be increasing roughly \$700. per year.

Public comments were from Dave Nihart representing the Heritage Days Committee reported they would like to hold the Heritage Days event this coming June 4th with a 5K Run and the festival in the park June 11th. The committee is requesting permission from the Supervisors to grant a special conditional use for waiving the park ordinance for one overnight camping Friday June 10th by a Civil War Reenactment group for the festival. The Supervisors response was this request will go to the re-organization January 2022 meeting for consideration.

The PTAC committee held the 1st community breakfast Saturday November 6th. They reported 91 people attended. Thank you to the township for taking care of the propane tank that needed replaced. There was a lengthy discussion about the kitchen and multipurpose room is scheduled to be rented out on Thanksgiving. It was agreed by all to review at the re-organization meeting the rental situation of renting out the kitchen due to aged equipment and causing liabilities for the township.

Nittany Valley Volunteer Fire Company was in violation for a storage trailer on their property. Zoning Officer Brungard reported they have taken care of it and got a permit to meet the requirements.

Old business was the follow up on the Heltman Development Road sweeping from Bill Ake. Ake reported he was told the job will be done only when it rains to limit the dust.

New business was the Mobile RV Career Center is requesting permission from Porter to use the Community building parking lot one day per month. The traveling RV serves the Central PA Region to help job seekers. On a 1st motion by Courter and a 2nd by Frank motion passed to approve the use of the parking lot for the public.

The Recreation Board held a meeting tonight. Chairman Frank reported Sara Egger was nominated to be the board secretary. On a 1st motion by Champion and a 2nd by Courter motion passed appoint Egger to the secretary position. Egger accepted the position.

The property manager report was the propane tank at the community building was replaced by ingrams. This was approved at the last meeting requested by PTAC. The township covers the installation cost and PTAC pays for the propane use for the kitchen stove.

The Community building update on the carpet installation will begin over the USDA staffs holiday vacation time from the building.

CDL Driver application was submitted by Tyler Plessinger for a seasonal snow plow driver. On a 1st motion by Chairman Frank and a 2nd motion by Champion motion passed to hire Plessinger.

Brungard reported the guide rail was repaired again. The guiderail damage was discussed about getting a concrete barrier in place of guiderails due to so many insurance claims were granted for the same place on Stone House Road.

There was a Planning board meeting held October 26th. There was a discussion on making an amendment to the Sign Ordinance. Zoning Officer Brungard reported if the sign could change without flashing or continuous moving would meet the request a lot of businesses that are restricted with their signs.

Zoning Officer Brungard reported there was a subdivision approved for the Ralph Funk property contingent on the corrections being made. On a 1st motion by Frank and a 2nd by Champion motion passed to approve it after corrections are made.

Permits for the month of October was a total of \$1,010.00. There was 1 new home, 1 mobile home, 2 driveways and a new addition.

Secretary report was Swartz Fire Extinguisher Inspections have been done at the Township and the community building. Two of the extinguishers needed service and replaced.

A Budget workshop will be held Nov 15th 6:00PM to finalize the budget for public review. The first load of salt was ordered.

Secretary Carol reported she is resigning from the Planning Board secretary position she held for 9 years. The Supervisors suggested to run an ad in the newspaper.

The finance report was the Money Market account balance is \$285,913.52 Act 13 account balance is \$22,668.87 State account balance is \$99,266.38 there were no transactions on those accounts.

The general checking has a beginning balance is \$663,447.38 beginning check# 3271 ending check #3295 with an ending balance of \$661,789.35 total revenue for the month of October was \$18,185.71 total expenses \$ 21,022.15 with a net income of - \$2,836.44. On a 1st motion by Courter and a 2nd by Frank motion passed to approve the bills to be paid as presented.

On a 1st motion by Champion and a 2nd by Courter motion passed to adjourn 7:43PM. The next meeting is scheduled to be held Monday December 13th at 7:00PM. Merry Christmas to all.

Porter Township Chairman
Kevin Frank



Porter Township Secretary Treasurer
Carol Colucci


