

**Supervisors Meeting Minutes of Porter Township**  
**March 8th 2021 Township Building 7:00PM.**

Attendance: Chairman Kevin Frank, Phil Courter, Mike Champion, Secretary Treasurer Carol Colucci and Property Manager / Zoning Officer Rich Brungard.

Meetings remain closed to the public. Social distancing is practiced and masks were worn. The meeting was called to order by Chairman Frank at 7:00PM following the Pledge of Allegiance. On a 1st motion by Champion and a 2<sup>nd</sup> by Courter motion passed to approve the February monthly minutes as presented.

There were no Public comments.

Old business has been discussions on tree trimming along the roads. A tree quote was submitted from Pan Tree Specialist. \$2,600. Per 8-hour day, \$325.00 per hour. It needs done following the township line up to Fox Hollow and Peach Orchard Road. Saars was approved years ago to trim Jacksonville Road but they never followed through. Rich to get a quote from Axis Arbor Care and Saars.

Midland fiber mat company is coming to follow up on Heltman Development complaints next week. There is a warranty on the fiber mat job for one year.

It was discussed previously about a memorial plaque to be placed in the Community building multipurpose room for Nevin Courter. Photos were provided and the Supervisors selected the photo to be used and taken to Addies.

New business was Solicitor Paul Welch has retired. On a 1<sup>st</sup> motion by Frank and a 2<sup>nd</sup> Courter motion passed to request Justin Houser to represent the township from the firm.

Insurance company H.A Thompson notified the township that the Workmans Compensation policy for the fire company has changed. Only active members are covered on the policy and all other members will need a separate policy. They will need to get their own additional coverage if their property insurance policy with Anthony Torsell does not provide any coverage. The fire company will be sent a letter to the board of trustees to notify

The Clinton County Association of Township Officials has scheduled 108<sup>th</sup> Convention for Saturday September 25<sup>th</sup>. All the Supervisors will be attending with a guest paid for by the township. It was approved to donated three \$25.00 gift cards.

The Clinton County Keystone Central School District Tax Collection Committee is requesting one voting delegate and an alternate to represent the township. Carol was nominated to attend the meeting March 10<sup>th</sup>.

The proposed materials bid was presented to the Supervisors all agreed to keep all items and amounts the same. The bid will be advertised and to be opened at the April meeting.

Park report was weather permitting will open the beginning of April. Rich will contact the Center County Inmate program for community service.

The Recreation Board had a meeting March 8<sup>th</sup>. They are planning a dedication ceremony for the Veterans memorial and brick program attentively June 12<sup>th</sup>. The plants from the county will be delivered June 7<sup>th</sup> and volunteers are needed.

Mike Jessup has submitted his resignation from the Recreation Board. The light project for the memorial can wait until after the scheduled event.

Road report was all road signs will be adjusted and straightened as always after the winter.

The Community building report was a follow up letter was presented expressing there was problems again with the use of the building for the scheduled blood drives. After discussing Carol will revise before sending out.

An insurance claim was submitted for the damage on the roof from snow and ice at the community building. A quote was given for \$2,385. A check from the insurance was received in the amount of \$1,885.00 they paid all but the \$500. deductible. An invoice was received later for \$5,385.00. The first invoice did not include labor. The decision was to resubmit the full bill to the insurance.

The American Red Cross has scheduled the Community building for 3 blood drives this year. One was held February 26<sup>th</sup>. There were problems that need addressed before the next event. The Supervisors are requesting management to revise the sponsorship or discontinue using the building. A letter will be sent out to notify.

Silvertip submitted a proposal for the boiler maintenance at the community building for service \$1,200. per year. The agreement was approved and signed for return.

The Community building was discussed about opening up to schedule rentals. The final decision was to follow covid regulations for capacity and start taking reservations. On a 1<sup>st</sup> motion by Frank and a 2<sup>nd</sup> by Phil motion passed.

In the past the township looked into getting grants for a defibrillator in our public places. Quotes were presented and discussed for the future. No decision was made on purchasing. It was suggested to contact Allan Sementelli for information and training.

There was a Planning Board meeting held February 23<sup>rd</sup>. The re-organization meeting was held before the monthly meeting. Mark Saville is Chairman and Vice Chairman is Ralph Funk and Carol Colucci is secretary. The board reviewed the by-Laws for revisions. None has been done since 2004 and may need updated. Permit totals were reviewed. There was a total of \$3,471. in permits for 2020. Solar farms were discussed.

Zoning Officer Brungard reported permits for the month of February was \$50. Beiler for an addition.

Secretary report was the JSSB interest rates were discussed. Supervisors would consider changing banks. Carol to look into details with the bank for increasing interest rates.

The Liquid fuels and turn back annual allocation were deposited a total of \$116,511.71. That is \$6, 674. less this year.

Finance report was the Money Market account balance \$285,749.55. Act 13 account balance is \$16,241.48 there were no transactions on those accounts. The State account balance is \$106,693.03. One check written to American rock salt \$9,544.27

The general checking has a beginning balance of \$452,276.54 beginning check# 3075 ending check #3098 with an ending balance of \$446,429.79. The total revenue for the month of February was \$32,867.45. The total expenses were \$ 38,861.44 it's a net income of \$ -5,993.99.

On a 1<sup>st</sup> motion by Courter and a 2<sup>nd</sup> by Frank motion passed to approve bills to be paid. On a 1<sup>st</sup> motion by Champion and a 2nd by Courter motion passed to adjourn 8:40PM. The next meeting is scheduled for April 12<sup>th</sup> 7:00PM.

Township Supervisor Chairman  
Kevin Frank

A handwritten signature in cursive script, appearing to read "Kevin Frank", written over a horizontal line.

Township Secretary Treasurer  
Carol Colucci

A handwritten signature in cursive script, appearing to read "Carol Colucci", written over a horizontal line.