

PORTER TOWNSHIP SUPERVISORS MEETING MINUTES

December 11th 2023 7:00PM

Attendance was Phil Courter, Keith Yearick, Carol Colucci, Rich Brungard and 10 members of the public. Chairman Kevin Frank was absent.

The meeting was called to order by Vice Chairman Phil Courter at 7:10PM. He announced a public hearing was held prior to the monthly meeting to adopt the codification of new ordinances. The November meeting minutes were reviewed and on a 1st motion by Phil Courter and 2nd by Keith Yearick motion passed to approve all the minutes as presented.

Old business was the Nittany Valley Volunteer Fire Company has a proposed ordinance from Verizon Wireless negotiating to construct a new communication facility, cell tower on its property located off Strawberry Lane in the neighborhood commercial district. There were comments and concerns. It was suggested that it would be spot zoning to amend the ordinance to fit the proposal. A nearby property owner said the proposed location is always wet and it would need to be built up.

It would need a variance and it would need to be proven a hardship. Fire Chief Stoltzfus stated the interest of the fire company is it would be income. After discussing on a 1st motion by Yearick and a 2nd by Courter motion passed to not allow any changes to the ordinance. Solicitor Houser will take care of.

The Judicial Sale Petition for tax year 2022 was discussed. The Styers property will be listed for sale. The new Code of Ordinance public hearing was held with no one opposed. On a 1st motion by Courter and a 2nd by Yearick motion passed to adopted the new Code of Ordinance. The Supervisors thanked everyone involved to complete the project. The old will be removed from the website and replaced with the new.

Solicitor Houser reviewed corresponding mail from Unites States District Court claims administration verifying nothing needs done. J Brothers Construction Jonathan Stoltzfus was present to follow up on the storage garage project. He was requesting 50% of the project \$69,950.00 to start in the spring weather pending.

Public comments were from Janice Keller was inquiring about the finance report. Treasurer Carol replied at the time of running finance reports the bank statements may not have been received and reconciled. Bank reconciliations are completed monthly but mostly is after the meeting date. The vacant board positions were discussed.

Paula Samsel reported when the fire company holds events it blocks Strawberry Lane driveways. She is requesting no parking signs or barriers to be used. Chief Ben said he will discuss it at their next meeting.

There was a follow up on the storage garage bid project. Jonathan Stoltzfus with J Brothers Construction was awarded the bid for \$139,850.00. Stoltzfus is requesting 50% of the total bid to order materials. This was not specified in the bid and typically nothing is paid until the job is completed. On a 1st motion by

Courter and a 2nd by Yearick motion passed to pay \$69,925.00. on the project before the project begins. Anticipated start date will be March weather pending.

Reports were from Nittany Valley Volunteer Fire Company. Chief Ben Stoltzfus reported the company is searching for vehicles a 2007 truck and the Brush truck won't pass inspection. Possibly they could replace 2 older trucks for one good truck. Looking into grants.

Janice Keller reported the Heritage Committee will meet December 13th. They held an apple dumpling fundraiser. Janice reported the gas oven at the community building kitchen is not working. The PTAC Committee gave kitchen privileges for the Community Christmas Event Tuesday Dec 12th the public is welcome. PTAC is requesting Nick Wargo to look into and repair the oven. The Supervisors made the decision to move forward and have the oven repaired.

The Recreation Board Vice Chairman Ryan Gates submitted a Clinton County Foundation Grant for a gazebo for the park. The Library Committee report was a grant was submitted by Treasurer Carol to Clinton County Foundation Grant submitted for 2 new computers.

New business was the 2024 budget was approved and adopted. Total income was \$625,063.00, total expenses is \$443,3585.00. a net income of \$182,058.00. On a 1st motion by Yearick and a 2nd by Courter motion passed to approved the budget.

A letter was received from the county voters registers office notifying the township that a selection has been made for the Auditor position. Kerry Moore was selected however; he needs to accept the position with the county by December 17th and then let the township know so he would be sworn.

A letter of resignation was received from Ryan Gates resigning from the Zoning Hearing Board due to he will be a supervisor and may not hold two positions. There are township board positions vacant for the Planning Board and Zoning Hearing Board and an alternate for each board.

Brungard reported there is a meeting for coring reclaiming Fox Hollow Road. Reclaiming is a reprocessing method to repave roads and is less costly. Brungard stated he would like to put it out to bid by February.

Tree removal in the park has not started yet. There has been a power outage at the community building that caused USDA to close. It was restored the same day. Following that, there were heat issues for the building. Called in Silvertip. The electric stove in the kitchen at the community building needs repaired. The Freightliner truck has been inspected.

There was no Planning Board meeting in November. The November permits were \$290.00 There was one addition one pole building and one driveway. Zoning Officer Brungard reported there was a request for an extension on a subdivision that is pending for Charles Dotterer property. It was inquired about what was the status about a violation for the gold cart sales. There was a big discussion and Brungard replied he is waiting on the attorney to tell him what the next move is.

Secretary Carol reported the November finance report was reviewed and approved. The employee Christmas bonus needs approved for the next payroll. It was asked if it should be in the Employee Handbook so not needed to approve each year. The decision was no it did not belong in the employee handbook. On a 1st motion by Yearick and a 2nd by Courter motion passed to approve a Christmas bonus for full time Brungard and secretary treasurer Carol.

The finance report is the State account balance is \$140,218.00, the savings account balance is \$1,234,401.59 Act 13 account balance is \$32,965.20. The Woodlands general checking account has a beginning balance of \$148,569.02, beginning check# 1471 ending check #1484 with an ending balance of \$179,588.25. Total revenue for the month of November was \$55,405.75 and expenses were \$21,197.86 net income \$34,207.89. Totals are subject to change due to statement reconciliations have not all been completed. On a 1st motion by Yearick and a 2nd by Courter motion passed to accept and pay the bills as presented.

It was discussed to hold the regular monthly meeting the same night following the re-organization or hold the meeting separately at the regular time next week. The decision was to hold both meetings the same night at 6:00PM.

The Board appreciation dinner was discussed. It was suggested to get quotes from restaurants to cater the food and hold it at the community building. The Nittany Valley Volunteer fire company was a suggestion. Carol will get quotes. Supervisor Yearick read a certificate from PSASTS to Kevin Frank to thank him for his 11 years of service as an elected Supervisor. This was Kevins last meeting as a supervisor.

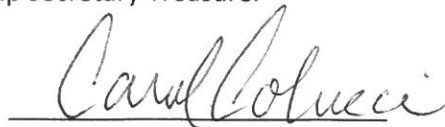
On a 1st motion by Courter and a 2nd by Yearick motion passed to adjourn 8:50PM. The next meeting will be Tuesday January 2,2024 Re-organization meeting.

Porter Township Supervisor Chairman

A handwritten signature in black ink, appearing to read "D. Courter", written over a horizontal line.

Porter Township Secretary Treasurer

Carol Colucci

A handwritten signature in black ink, reading "Carol Colucci", written over a horizontal line.