

## PORTER TOWNSHIP SUPERVISORS MEETING MINUTES

March 11th 2024 7:00PM

Attendance was Phil Courter, Keith Yearick, Ryan Gates, Carol Colucci, Rich Brungard and 12 members of the public.

The meeting was called to order by Chairman Phil Courter at 7:00PM. The February meeting minutes were reviewed and on a 1<sup>st</sup> motion by Keith Yearick and 2<sup>nd</sup> by Ryan Gates motion passed to approve the minutes with the correction to Daryl Yearicks name.

Public comments were from Larry Dotterer Water Authority Chairman. Larry explained the authority's finance Quick books has increased the usage for the annual payroll subscription renewal. He was inquiring with Carol township secretary / treasurer about processing the authority's payroll for them due to the increase processing total since she already processes the township's employees. Carol did confirm it was allowable to share the same license and discussed the process of transactions between the authority and the township. There was no action taken and Dotterer replied Cindy the treasurer of the authority and Carol can arrange a time to discuss details.

The water authority received a grant for \$380,000 to run a new line from Heltman Road down to Millers Gun Shop.

Bids were advertised for the Traffic light TSTG grant to be opened. There was only one bid received from Kuharchik Construction. The total bid for option #1 was \$73,610.00. and option #2 was \$55,790.00. The Supervisors agreed on a 1<sup>st</sup> motion by Yearick and a 2<sup>nd</sup> by Gates motion passed to approve the traffic light bid contingent on the review and approval of the Penn Dot Engineer Jon Tate. The grant was for an upgraded system to help the flow of traffic on Rt 64 and can be controlled at the Clearfield office.

The Nittany Valley Volunteer Fire Company reported the Cell tower company has contacted them and wants them to sign a lease agreement for applying for a cell tower permit. Zoning Officer Rich replied it is not allowable in that location.

PTAC report was treasurer Judy Briggs provided a finance report and said the last breakfast will be held April 6<sup>th</sup> for the season until October.

The Recreation Board held their re-organization and monthly tonight. Supervisor Gates reported there is a request to allow a senior citizens program, Ameri Corp Seniors to volunteer at the park. Gates will follow up and find out more information. All agreed it would be a good idea to have volunteers.

Heritage Committee president Linda Ely provided a packet to the Supervisors to approve publications. Flyer for upcoming events, Bi-laws and a missions statement. There was a discussion following up on the tractor ride parade in the township only. The township insurance replied it is allowable in Porter only and only tractors without anything attached wagon for rides etc. On a 1<sup>st</sup> motion by Yearick and a 2<sup>nd</sup> by Courter motion passed to approve the publications for a color run June 1st and Community Day at the park Saturday June 8<sup>th</sup>.

The library committee president Jane Dent reported they are downsizing the older books. They are working on re-organizing the library and creating adult programs. Details were provided for the summer Library program for approval. Tuesdays June 11<sup>th</sup> through July 2<sup>nd</sup> 9AM -11AM. They are requesting to use a pavilion at the park July 2<sup>nd</sup> on the last day. On a 1<sup>st</sup> motion by Courter and a 2<sup>nd</sup> by Yearick motion passed.

The pickle ball coordinator Sue Wilt reported they played about 10 times outside and inside the past month. Sue is requesting the outside court at the park to be cleaned out to set up the nets. It was inquired from the residents if the park manager could clean the courts.

There was a discussion about the park signs need updated to remove old contact and phone number. The Nittany Valley Little League baseball team is requesting locked storage to store tools and equipment and also the infield prepared. The response was the Resolution states the township is only responsible for mowing. The concession stand cannot be used for locked storage.

Old business was the elected auditor secretary Janice Keller reported the auditors revised the decision for working park Supervisors wages for Ryan Gates to be paid \$34.00 per day for the park manager job description. Gates accepted the wage and the job. The pavilion rentals will be taken by Carol and paid at the office. The sign at the park will be revised with Gates phone# for emergency use.

Update on the garage storage building is it should be finished this week. There is a change order submitted for \$3,962.00 in addition to the bid for additional structural support. On a 1<sup>st</sup> motion by Courter and a 2<sup>nd</sup> by Yearick motion passed to sign and approve the change order.

The follow up on Stone House trees in the Right of Way was Supervisor Courter spoke with Elam. And had a discussion with Ralph Dotterer. Only two trees actually needed taken care of that he will take care of himself.

Road master Brungard reported he met with Penn Dot Representative Darren Stover about the Fox Hollow Road paving job re-claiming the road. He suggests to scratch in the rough surface and widen would be way too expensive around \$400,000. and wouldn't be able to use salt on it. The decision was made to put out to bid to be opened at the next meeting. On a 1<sup>st</sup> motion Courter and a 2<sup>nd</sup> by Gates motion passed to put out to bid to scratch and re-pave it.

It is requested to close Washington Avenue for the community Day at the park June 8<sup>th</sup>. Supervisor Yearick will send it the paperwork to Penn Dot.

Chairman Courter got a quote for the restroom door keypad access. The purchase and installation would be \$4,069.60 with Keystone Security. There will not be any action on that.

New business was the discussion on a proposed maintenance agreement with Kuharchik. Currently we use Leece Electric. The agreement needs reviewed and compared with Kuharchik Inc. before May.

A Clinton County EMS, emergency medical services is requesting to have the Mitigation Resolution signed and returned.

Clinton County Tire Collection Day will be held at the township Thursday May 16th from 7AM to 3:00PM. here at the township building. It is a free service to the township residents. Brungard is requesting to purchase a leaf blower for the township and the current one is needed for the park. The website was discussed. It was agreed it needs updated and revised. Courter to follow up with Mid Atlantic Technology.

There is interest in the vacant position for the Zoning Hearing Board. John Shapira submitted a letter of interest. The Supervisors unanimously agreed and approved to appoint John to the Board.

Property Manager Brungard reported quotes for patch paving. Henry's Asphalt \$22,185.00 , Wyde Excavating \$25,678.00, John Claar \$27,800. Roads that need done is Peach Orchard, Kryder Road, Browns Hill, McClain Rogers Road and Fishing Creek Road. On a 1<sup>st</sup> motion by Courter and a 2<sup>nd</sup> by Yearick motion passed to accept the quote from Henry's Asphalt.

There was No Planning Board meeting in February. The Zoning Officer reported there was No permits for February.

Secretary reported Supervisor Gates attended the EMS meeting in State College. For awareness and crisis they are dealing with. The Clinton County EMS has been updated contact information. The Insurance claim for the damaged pavilion was received for \$1,485.00. Materials bid was proposed to advertise open April meeting. Reviewed and approved.

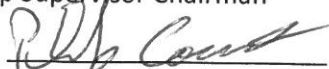
The Clinton County Utility coordinator committee meeting has invited elected officials to their meeting. The Ironman event Sunday June 30<sup>th</sup> 7AM -2PM. A letter of approval was requested.

The State account balance is \$141,901.93, Act 13 account balance is \$30,800.30 Savings account balance is \$1,249,051.16. The Woodlands general checking has a beginning balance of \$112,635.75, beginning check# 1544 ending check #1571 with an ending balance of \$100,816.85. The total revenue for the month of February was \$35,230.40, expenses \$47,415.14, and a net income -\$12,184.74. On a 1<sup>st</sup> motion by Yearick and a 2<sup>nd</sup> by Gates motion passed to approve all finances and pay bills.

The next meeting is scheduled for April 8<sup>th</sup>. On a 1<sup>st</sup> motion by Yearick and a 2<sup>nd</sup> by Gates motion passed to adjourn 8:07PM.

Porter Township Supervisor Chairman

Philip Courter



Porter Township Secretary/Treasurer

Carol Colucci

