

PORTER TOWNSHIP SUPERVISORS SPECIAL MEETING
APRIL 1st 2025 7:00PM

Attendance was Supervisors Phil Courter, Keith Yearick, Ryan Gates attending by phone, secretary treasurer Carol Colucci, Property manager and Zoning Officer Rich Brungard and 1 member of the public.

The meeting was called to order by Chairman Courter at 7:00PM. following the Pledge of Allegiance.

Chairman Courter announced this is an advertised special meeting due to a decision is needed for the Community building lease. And also to make a decision on Brungards' health care reimbursement.

Old business up date was the Penn Dot TSTG Grant for \$86,307.00 has been deposited. Camryon Brenneman is proposing a publication for advertisement for United Professional Wrestling, a wrestling event be approved the flyer to move forward. On a 1st motion by Yearick and a 2nd by Gates motion passed to approve the flyer.

Brungard presented a quote of \$3,900. for design plans for the township building bay addition and exterior residing with new meeting doors. The building inspector Keystone Agency was requiring new plans with a certified engineer stamp. On a 1st motion by Courter and a 2nd by Gates motion passed to approve paying the \$3,900. for plans.

Midland Asphalt completed the bid paperwork, insurance certificate & bid bond. The township contract was signed and returned.

New business was the community building lease will expire April 30th. The township received a letter stating all government leases are suspended indefinite. Solicitor Houser is reviewing the lease files. There was a discussion about what the township can do about the terms and conditions. Such as accrue late fees, how long should we allow no rent and the possibility of increasing rent due to increasing expenses of utilities. Do u want to keep rent same at \$23.00 per sq ft? After discussing all agreed to approve the \$23.00 per square foot. Last year expenses for the community building was \$64,683.00, income was \$145, 888.92 a net income of \$84,375.00

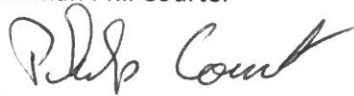
There was a discussion about employee health care for Rich. A reimbursement total of \$864.00 was paid for Jan and February 2025. The final decision was to pay employee Rich Brungard a taxable health care reimbursement on his pay check of \$500. per month and the township does not have any involvement of making his insurance payment. This will be evaluated once per year. A Resolution will be prepared and signed. On a 1st motion by Yearick and 2nd by Courter motion passed.

Employee Policy & Procedure manual needs updated and signed every year. It was clarified that Brungard will only be paid up to 10 hours of overtime per pay period. Extended over time is at the discretion of the Supervisors. On a 1st motion by Courter and a 2nd by Gates motion passed to approve

There were a few checks that needed signed before the next meeting. On a 1st motion by Courter and a 2nd motion by Yearick motion passed to pay the bills and adjourn 8:10PM.

Porter Township Supervisors

Chairman Phil Courter



Porter Township Secretary / Treasurer

Carol Colucci

