

## PORTER TOWNSHIP SUPERVISORS MEETING MINUTES

March 10th, 2025 7:00PM

Attendance was Supervisors Phil Courter, Keith Yearick, Ryan Gates, secretary treasurer Carol Colucci, Property manager and Zoning Officer Rich Brungard and 12 members of the public.

A request for bids was advertised for a road fiber matting project. There were two bids submitted. Midland Asphalt Materials bid was \$195,922.65. And Russell Standard bid was \$204,776.44. On a 1<sup>st</sup> motion by Chairman Courter and a 2<sup>nd</sup> by Supervisor Gates motion passed to award the bid to the lowest bidder Midland Asphalt.

Another bid request was advertised for the township building bay addition and totally refacing the exterior with new meeting room doors. Two bids were submitted by J. Brothers Construction was \$147,209.00. And J.S. General Contracting Inc. for \$261,197.00. On a 1<sup>st</sup> motion by Supervisor Gates and a 2<sup>nd</sup> by Supervisor Yearick motion passed to award to the lowest bidder J. Brothers Construction contingent on further review of figures and confirming all items match and include prevailing wages.

The February monthly minutes and February 19<sup>th</sup> a special meeting minutes were reviewed. Gates clarified he stated the time and half is Friday 6:00PM until Monday 6:00AM. The special meeting was to discuss things that needed to move forward concerning rental issues at the community building. On a 1<sup>st</sup> motion by Yearick and a 2<sup>nd</sup> by Courter motion passed to approve both meeting minutes with the clarification.

Public comments were from Camryon Brenneman. He was requesting to reserve the community building May 10<sup>th</sup> for United Professional Wrestling, a wrestling event that would be open to the public. This would be setting up an 18ft x18ft ring for wrestling and charging \$10.00 per person. This event was held at the fire company last year. There were a few concerns if the multi-purpose room was large enough capacity and enough space for parking but after discussing, the Supervisors gave approval for the event. It was reminded that all publications for advertising must be approved by the Supervisors before posting.

Janice Keller inquired about the time and half clarification from Gates. Chairman Courter reported it was discussed and being considered to pay any employee time and half for emergency call outs from Friday at 6:00PM until Monday at 6:00AM. This needs to be approved and put in the employee policy and procedure book.

Nittany Valley Volunteer Fire Company Chief Marvin Stoltzfus reported communication radios need to be updated and will cost \$34,165.00. The county is paying for 7 radios. Marvin was asking for any assistance with 22 radios needed. There was no decision made at this time. He was also asking for a dry hydrant to be put in at the mill at the townships expense. He thinks it would be a huge asset to the community. Chairman Courter stated he would need to see a quote for the expense.

Supervisors Yearick was reporting for the Heritage Days Committee. He reported there was a scheduling conflict with community day using the whole park June 14<sup>th</sup> and a pavilion rental was made

for the same day. After discussing on a 1<sup>st</sup> motion by Gate and 2<sup>nd</sup> by Courter with Yearick abstaining motion approved to return the \$60. pavilion fee rental to the Rogers family for their inconvenience to re-schedule.

PTAC breakfast was held March 1<sup>st</sup>. There was 91 people served. The last breakfast of the season will be held April 5<sup>th</sup>. The library would like to hold a craft class event March 18<sup>th</sup> from 6:00PM-8:00PM in the multipurpose room. Summer library is scheduled for Tuesdays the month of June 3<sup>rd</sup> thru the 24<sup>th</sup> and reserving a park pavilion at no cost July 1<sup>st</sup>. On a 1<sup>st</sup> motion by Courter and a 2<sup>nd</sup> by Yearick motion passed to approve the library events.

The Recreation Board held a meeting March 10<sup>th</sup> . They have attentively scheduled a fall festival in the park on October 11, 2025. This is a community event for the public. A 4-H group Barn Yard Buddies are interested in cleaning up the park for a community service project after school on the 18<sup>th</sup> of March. Chairman Rich is requesting roughly \$350. to purchase plants and flowers for the park as soon as weather permits at Lowes or get a reimbursement from the green house. The dumpster should be delivered to the park soon.

Old business was the follow up on the library repairs for the wall peeling. They want the trophy case taken down and the chalk board tray removed. The dead bolt lock sticks due to interior door swells.

The Walizer's are requesting a property lot addition at 6547 Nittany Valley Drive parcel #3-1-62A1. Walizer's are requesting a waiver for the one lot addition for the simplicity of it. Karl Jr. presented plans and explained. The planning board has already approved and recommended contingent on the corrections and approved waiver. On a 1<sup>st</sup> motion by Courter and a 2<sup>nd</sup> by Gates to approve the lot addition and a 1<sup>st</sup> motion by Courter and a 2<sup>nd</sup> by Gates to approve the waiver.

There were questions about the Walizer new building having a resident apartment. Zoning Officer Rich stated he inquired with the Solicitor. Brungard read ordinance #490-2.02 and said there is no definition for apartments it's non-confirming. Walizer confirmed its an efficiency apartment with businesses below anything changed. Brungard recommended to follow up with Solicitor Houser to revise the ordinance to state specific definitions. On a 1<sup>st</sup> motion by Yearick to clarify agriculture district and contact Houser.

Brungard reported the pickleball nets were ordered. A new net with set and 3 nets for the excessing sets.

New business was the community building repair of the sink drain was \$848. It became a sewer line problem. Brungard reported he told USDA to post a sign for liquid only to be put down the drain.

The Wild Game Banquet group is requesting to hold the annual banquet March 29th at the community building waiving the fee. On a 1<sup>st</sup> motion by Gates and a 2<sup>nd</sup> by Yearick motion passed.

State Representative Borowicz office is requesting to use the community building for a meet and greet April 2<sup>nd</sup> from 5:00PM- 7:00PM waiving fee. All agreed.

PSATS State conference in Hersey will be held May 4-7<sup>th</sup> 2025. Supervisor Ryan is requesting to attend. PSATS registration for workshops and hotel for 3 nights to be paid by the township.

There is an equipment show hosted by MVCOG thru Penn Dot May 28<sup>th</sup> at Clearfield fairgrounds. No one was interested. The American Red Cross is holding a blood drive Wednesday June 18<sup>th</sup> and Aug 19<sup>th</sup>. They are requesting to use the community building waiving the fees. On a 1<sup>st</sup> motion by Gates and a 2<sup>nd</sup> by Courter motion passed.

Ironman Group is hosting again the annual event Sunday June 15<sup>th</sup>. They are requesting a letter to approve the passing thru the township. A letter was provided by Carol to be signed for approval.

Property manager Brungard and road report was a Tire Collection Day is held May 9<sup>th</sup> & 10 by the Clinton County Landfill. The township offers a service to the residents to deliver the tires for you if you drop off at the township parking lot Thursday May 8<sup>th</sup> from 7:00AM – 3:00PM.

The backhoe is due for service. It is still under warranty. Brungard is recommending to have the company do it. The quote is \$3,000. and would be done here at the building. On a 1<sup>st</sup> motion by Courter and a 2<sup>nd</sup> by Yearick motion passed to have Stephenson Equipment service it here at the building.

There was a Planning Board meeting held February 25<sup>th</sup>. The Fish Hatchery plans were reviewed. Project manager Ryan Doughton presented plans and requested a waiver to be exempt from an engineers' review. They plan to break ground for the building in May. On a 1<sup>st</sup> motion by Courter and a 2<sup>nd</sup> by Gates motion passed to grant the waiver and on a 1<sup>st</sup> motion by Courter and a 2<sup>nd</sup> by Yearick motion passed to approve the plans.

Zoning Officer Brungard reported there were 2 permits in February. One lot addition and one driveway. A total of \$150. Brungard reported he and Gates were contacted by the business owner to request a Penn Dot traffic study on Nittany Valley Drive in front of the Farmers Dotterer business about being an unsafe passing zone at the entrance /exit of the business. All agree to send out a letter to request their attention to this to consider changing.

The secretary report was we are still in process with getting new insurance. Jake Welty with Keystone Insurance out of Bedford explained about our new policy. On a 1<sup>st</sup> motion by Gates and a 2<sup>nd</sup> by Courter motion passed to go with the #2 umbrella option. And on a 1<sup>st</sup> motion by Courter and a 2<sup>nd</sup> Yearick motion passed to keep the Workers Comp policy the same just changing the Broker.

A thank you to Ryan Doughton with the Fish Hatchery project for a \$500. Donation. The 2024 Audit report was presented and advertised. Mary Ann addressed there was an error in the date.

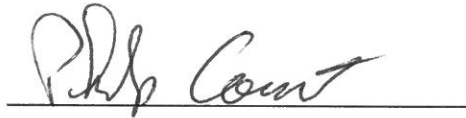
There is no update for the TSGT grant. The USDA update is we received a letter today that all lease renewals are on hold by the government. There was an inquiry about renting the old water office at the community building. A quote was needed from Comcast to include installation and a monthly fee to include it in a rental lease. After a discussion all agreed the rent should be \$500. per month.

It was discussed to contact Solicitor Houser to review the community building lease and consider putting a clause about late fees and research what we can do about outstanding rent. The materials bid will be going out for advertisement to open at the next meeting.

Total revenue for the month of February was \$15,325.87 total expenses \$26,214.24 that's a net - \$10,888.37. The bills were presented to review and sign. On a 1<sup>st</sup> motion by motion by Courter and a 2<sup>nd</sup> by Gates motion passed to approve all finances and pay bills as presented.

The next meeting is scheduled for April 14<sup>th</sup> 7:00PM. On a 1<sup>st</sup> motion by Gates and a 2<sup>nd</sup> by Yearick motion passed to adjourn at 8:57PM.

Township Supervisor Chairman  
Philip Courter

A handwritten signature in cursive script, appearing to read "Philip Courter", written over a horizontal line.

Township Secretary, Treasurer  
Carol Colucci

A handwritten signature in cursive script, appearing to read "Carol Colucci", written over a horizontal line.

Date : 04/14/2025