

PORTER TOWNSHIP SUPERVISORS MEETING MINUTES

April 14th, 2025 7:00PM

Attendance was Supervisors Phil Courter, Keith Yearick, Ryan Gates, secretary treasurer Carol Colucci, Property manager and Zoning Officer Rich Brungard and 11 members of the public.

It was announced there was a supervisors special meeting April 1st at 7:00PM. that was necessary to make decisions to make forward before the next meeting.

It was advertised for materials bids to be opened. Two bids were submitted for stone materials by Hawbaker and Heidelberg. On a 1st motion by Supervisor Courter and a 2nd by Supervisor Yearick motion passed to award to the lowest bidder Hawbaker for stones. Results attached. Ingrams Fuels was the only bidder for fuel quotes. Ingrams was awarded the bid for propane at the township building and the fire company. Diesel fuel for truck tank at the township building and heating fuel for the community building.

Public comments were from Sue Wilt requesting benches for the pickleball court. Chairman Courter replied he will look into it they would consider purchasing some. It was also suggested to the committees if they were interested in making the donation towards the park benches.

Hunter Baker a resident of 461 Furnace Road the adjacent property at the community building inquired if the township would be interested in selling the property. He is interested in buying both parcels. The process we need to go out to bid. Solicitor Houser was present and replied that first the Supervisors would first need to decide if interested. It was also suggested the playground equipment would be more beneficial to be moved to the opposite side of the building near the pavilion and the multi-purpose room. Children could use when the building is rented.

Janice Keller reported she attended the meet and greet at the Community building with State Representative Borowicz. Issues addressed was, she thought the township should have been represented. She inquired if Borowicz office asked if there was a flag available and if the community building entrance was handicap accessible. There was a long list of topics that was discussed.

Janice also reported the Heritage Committee purchased a cotton candy machine and looking into a cooler and making a donation to the fire company. Courter was asked why he referred donation request to the committees, and the reply was that the mission statements state they will contribute funds to the community and he has not received any finance reporting what the funds are spent for.

The minutes were reviewed for the March monthly meeting and the special meeting April 1st. On a 1st motion by Courter and 2nd by Gates motion passed to approve the minutes.

Nittany Valley Volunteer Fire Company John Stoltzfus reported the radios will be \$40,000. They can get a grant for \$28,000. E-draulics are battery operated. On a 1st motion by Courter and a 2nd by Yearick Gates abstaining motion passed to approve the fire company to make the purchase rescue equipment exceeding \$20,000. Chief Mervin requested the township to purchase a dry hydrant along Fishing Creek Road at the bridge.

Brungard stated we would need to talk to the state if we need to attach it to the bridge. The fire company audit report was provided. The fire company insurance was \$11,129.00 paid by the township for property and vehicles.

The Heritage Days Committee upcoming events are requesting the road to be closed Saturday June 7th on Brown Hill Road for a 5K Color Run. The road to be closed Saturday June 14th on Washington Avenue from Rt 64 to Furnace Road. On June 14th the park is reserved for a community day using the pickleball court, the barrel train and the ballfield is reserved for a controlled fire in ball with the field Civil War Group stayed overnight for 2 nights. On a 1st motion by Courter and a 2nd by Gates motion passed.

The last PTAC breakfast was held for the season April 5th. Treasurer Judy provided a finance report. The summer library program starts June 3rd – July 1st. The Recreation Board needs to provide passed meeting minutes.

Solicitor Houser was present to report he has reviewed the Community building lease documents for renewal. Porter received a letter from the government stating that all leases are on suspension at this time. The lease will expire April 30th. Houser sent a letter of response and requested a discussion for entering into a further lease. Houser did confirm that the township would have to give them 30 days to vacate if no rent is paid.

Zoning Officer Brungard has inquired with Solicitor Houser about the clarification of specific definitions for residential apartments, two dwellings on one parcel. The Walizer property is the example for an apartment on a residential area. There was a discussion on options to clarify. Supervisor Yearick inquired about Mobil home parks. Chairman Courter recommended a clarification for apartments and how many is an apartment complex? Houser suggested to amend the ordinance and he will work on a proposed ordinance.

Old business was a discussion on the bid for the township building renovations. The awarded bidder J Brothers approved contract needed signed and returned. It is requiring \$73,604.50 down payment by June 1st. It was agreed the office will be closed to the public for the time of construction period., the recycling And the monthly meeting will need to be re-scheduled.

Pickleball nets were purchased for the new season. There was a reminder about April 26th Brown Hill Road will be closed from 10AM -12:00 noon. for Reagan Narehood's senior project for mental awareness.

CCATO, Clinton County Association of Township Officials Convention is scheduled for Thursday June 5th at the fairgrounds. Registration is \$25. Per person. 4 will be attending and the Township covers the fee.

New business is Leece Maintenance Agreement for the traffic lights is \$6,317.00 this year, an increase of \$787.00 was approved, signed to return. The Employee Policy & Procedure manual has been updated from previous meeting. On a 1st motion by Courter and a 2nd by Yearick motion passed to approve.

Supervisors reviewed, signed as well as the employees agreed and signed. Mail correspondence was a memo from PSATS about OSHA mandates. We received an offer from CMHS for a School project sponsor and an invitation was received from Senator Dush, Borowicz at Bucktail High school. No one is interested in attending.

The property management and roads is a reminder for the Tire Collection Day Thurs. May 8th. Drop off at the Twp parking lot Thursday May 8th 7AM-3PM. Tires over 20 inches will not be allowed. Brungard inquired what the Supervisors want to do with the old Sterling 2005 truck. The final decision was to put it out to bid and sell if we can. There is no date set for the fibermat road job. Line painting does not get much notice. Usually, it's done at night.

There was NO March Planning Board meeting. Zoning Officer Brungard reported permits for March was One addition, one new structure, pole building & a driveway. Total of \$734.


The secretary report was Scantek is coming to give a quote for digitizing all archive records April 24th. A letter was sent out to Penn Dot for the traffic study but there has not been a reply. The Township needs an elected Auditor for the ballot for the primary election in May. Kerry Moore has resigned.

The total revenue for the month of March was \$209,844.56. The total expenses was \$ 86,313.42 that's a Net of \$123,531.14. On a 1st motion by Courter and a 2nd by Gates motion passed to approve all bills to be paid. On a 1st motion by Yearick and a 2nd by Gates motion passed to adjourn at 8:21PM. The next meeting is scheduled for May 12th 7:00PM.

Township Supervisor Chairman
Philip Courter



Township Secretary, Treasurer
Carol Colucci



Date :