

PORTER TOWNSHIP SUPERVISORS MEETING MINUTES

May 12th, 2025 7:00PM

Attendance was Supervisors Phil Courter, Keith Yearick, Ryan Gates, secretary treasurer Carol Colucci, Property manager and Zoning Officer Rich Brungard and 12 members of the public.

Public comments were from Sue Wilt thanked the Supervisors for the benches that Rich and Tyler made for the park pickleball court.

Mary Ann Clark was requesting permission for the use of the community building for a community event called Art Post awareness it is a non-profit organization that sponsors art classes for veterans. They would like to have a sing along fund raiser asking for donations called "The twisted Racketeers" June 14th time to be determined to finish up community Days. All proceeds go to the 501C. On a 1st motion by Yearick and a 2nd by Courter to approve the use of the building and waive the fee.

The April monthly minutes were reviewed. On a 1st motion by Ryan and a 2nd by Yearick motion passed to approve the April meeting minutes as presented. Nittany Valley Volunteer Fire Company minutes were provided no one was presented.

The Heritage Day Committee publications were approved on a 1st motion by Gates and a 2nd by Courter motion passed. There was a discussion about insurance coverage for the one-day park event. Information was provided by secretary treasurer Carol from the new insurance company agent Jake Welty is recommending to have special event insurance coverage for June 14th. If the township decides to decline, a form will need signed by the board of Supervisors. If in the event of any accident of any kind were to take place in relation to the special event outside of normal operating business by the municipality, the incident may not be covered by the insured's liability insurance. The Insured (municipality) host entity can be held liable without special events coverage."

Supervisor Yearick is requesting more information. Supervisor Gates reported the state is requesting a revised certificate of insurance for the closure of Washington Avenue. Carol will follow up with the insurance.

Summer library program is scheduled for Tuesdays June 10 – July 1st. The advertisement publication was provided for approval. On a 1st motion by Courter and a 2nd by Yearick motion passed.

The Recreation Board reported the fall festival is scheduled for Saturday October 11th from 12:00-5:00PM. The publication for advertisement was reviewed and provided. On a 1st motion by Courter and a 2nd by Yearick motion passed to approve.

Sharon Schrack PTAC secretary reported after the last breakfast and reviewing the finances the committee decided to give various organizations donations. NVVFC \$1,000. Mill Hall Borough swimming pool \$1,000. St. Pauls Lutheran Church food bank \$1,000. Someone's medical needs, bill assistance and \$600. to three other organizations.

Old business was the community building lease update. There has not been any new information on the renewing of a lease at this time. There was an inquiry interest about purchasing a piece of the community building property adjacent to a home owners' property. The Supervisor's reply was no not at the present time.

Chairman Courter announced the township is in need of an elected auditor. Someone could be a write in on the ballot in the November election.

New business was Davey Resource Group informed us that West Penn Power will be trimming the power lines starting by June. May 18 – 24th is EMS, Emergency Medical Services Week. Seven Mountains EMS Council is requesting a Proclamation to be signed in recognition of EMS Week. All approved and signed.

It was brought to the Supervisors attention that the park water bill has more than doubled. Brungard said it must have a leak. He suggested to run a new line to the restrooms and to put a hydrant faucet outside for plant watering. Brungard is recommended waiting until after the Community Day event due to the parking lot will need to be closed.

Brungard reported there was two loads of tires from the collection day taken to the landfill for recycling. There is no update from Midland Asphalt road project for a start date. Flagger training is offered and required every three years. Phil and Tyler are registered for the upcoming class.

There was NO April Planning Board meeting. Plans are being reviewed for Lykens property. The Lykens original plans were brought in without an engineer stamp. Solicitor Houser will research the matter. Zoning Officer Brungard reported permits for April was one addition, new structure, pole building, an addition and a driveway. A total of \$734.00

There was no response from Penn Dot at this time for the request for a traffic study to be done on Nittany Valley Drive at the business Farmers Daughters entrance is a passing zone.

Scantek Infomanagement Solutions, came to give a quote for converting paper files and archive records to electronic files digitize records. The scope of work is available for review with many options and complicated price listing. There was no decision made at this time.

It was discussed and all agreed to put the 2005 Sterling plow truck out to bid to be opened at the next meeting. The terms and conditions for the community building was reviewed due to a reservation was concealed and rescheduled on the same day. The final decision was the terms and condition does not state that you will be charged again for canceling.

Total revenue for the month of April was \$30,044.68 total expenses \$19,966.72 that's a net income \$10,077.96. On a 1st motion by Gates and a 2nd by Yearick motion passed to approve and pay the bills.

The next meeting is scheduled for June 9th 7:00PM. On a 1st motion by Courter and a 2nd by Yearick motion to adjourn 8:12PM.

Township Supervisor Chairman
Philip Courter



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Township Secretary, Treasurer
Carol Colucci



A handwritten signature in cursive script, appearing to read "Carol Colucci", written over a horizontal line.

Date : 06/09/2025