

PORTER TOWNSHIP SUPERVISORS MEETING MINUTES

July 14th, 2025 7:00PM

Attendance was Supervisors Phil Courter, Keith Yearick, Ryan Gates, secretary treasurer Carol Colucci, Property manager and Zoning Officer Rich Brungard and 7 members of the public.

The meeting was called to order by Chairman Phil Courter at 7:00PM. The June meeting minutes were reviewed on a 1st motion by Supervisor Gates and a 2nd by Supervisor Yearick motion passed to approve the monthly minutes with the correction of a typo.

There were no public comments. There was no one present from the Nittany Valley Volunteer Fire Company. A letter was received from Goodwill Hose Fire Company the primary EMS. They are requesting recognition for Goodwill Hose and Nittany Valley Volunteer Fire company EMS team for their cardiac services they provided. Supervisor Gates is suggesting it to be held at the August meeting. Chairman Courter agreed.

Supervisor Yearick reported there was no problem with an auction that was held at Stone House Development in the township.

Heritage Days Committee follow up is Supervisor Yearick reported in spite of the weather it continued. There was a barricade run over by a hit and run driver that needs replaced. There was a discussion on the insurance issues. Supervisor Yearick stated he believes somethings should be paid for by the committee but the insurance needs confirmed before the next event the Recreation Board fall festival.

Comparisons were made between the groups finance circumstances. The Recreation Board does not have their own bank account and needs the contribution from the township to hold the event. The Heritage Days Committee has increasing revenue for their event. There is a meeting scheduled the 2nd Wednesday of the month. The festival is scheduled next year for June 13th 2026. Janice Keller is resigning from the committee.

The summer Library program was successful. A thank you note was sent to the township for the donation and support for the program.

Old business was a proposed revised barrel train equipment terms and conditions agreement from Solicitor Houser. Supervisor Yearick stated it should be used only in the township. There was a lot of discussion for the following up from the request to use it for the Dotterers Community Day. It was suggested to add to the agreement must be reviewed every January to consider charging a \$25.00 fee for use. A comment was a \$25. fee may not begin to cover the cost if damaged. It was also recommended that it should be used for community events only not private family events. On a 1st motion by Gates and a 2nd by Yearick motion passed to allow Dotterers to use the train for the one day event. The decision was made to not approve the proposed agreement and continue to use what we have been using.

The building update is the meeting room doors glass is on back order. They are also waiting on trusses. The Park water line repairs have been completed.

Berkheimer Tax Solutions is requesting to attend the August meeting. Solicitor Houser sent information regarding tax policies. This is due to the Keystone Central Tax office will no longer be collecting the business privilege tax, local service tax. The issue is what about the earned income tax. TCC, Tax Collection Committee has already approved awarded the bid to Berkheimer Tax Solutions. All agreed to request Berkheimer to be available for questions.

New business was a pickleball tournament is scheduled for Saturday July 26th 11:00AM. This is a re-scheduled date from the Heritage Days. The Community building annual cleaning quote from our regular janitorial service Workmans' is \$4,600. On a 1st motion by Gates and a 2nd by Yearick motion passed to approve the quote and schedule coordinating with the USDA office schedule.

The property management and road report was the Midland road project update. All the roads have been stoned now In two weeks they will be sealed. There was a complaint from a resident in Stone House development. He reported there were ruts in his yard from a truck he believes was done by Midland. Brungard replied it could have been any truck not necessarily Midland. There is no proof of who it was. There was a request for burning also.

There was a June Planning Board meeting held June 24th. The Thompkins subdivision plan was reviewed. Dean Fishel from Ulhers Associates explained the dividing off the acreage. Revisions were needed before recommending to the Supervisors for approval. On a 1st motion by Yearick and a 2nd by Courter motion passed to approve the plan.

Jeff Kregger was present to present Levi Allgyer plans. He wants to add a commercial addition. A resolution is needed to allow commercial sewage flow. On a 1st motion by Yearick and a 2nd by Gates motion passed to approve the commercial flow and planning model. The planning board is entertaining the idea of revising the permit fees. It was noted some of the fees are low compared to other townships.

Zoning officer Brungard explained a draft ordinance amendment to property dwellings. There was a discussion on the issue of future dwellings of how many is allowable. A public hearing would need to be scheduled. On a 1st motion by Courter and a 2nd by Yearick motion passed to approve the draft ordinance to adopt and move forward.

Permit totals for the month of June was \$833. There were two swimming pools, a business occupation, storage shed, septic testing, a new sign and a subdivision.

The Secretary report was a proposed invoice of township expenses to be sent to the Heritage Days Committee for event insurances. Chairman Courter stated the new insurance company required the insurance and it does not directly benefit the township finances from the event. Courter suggests send

the invoice to the committee for reimbursement. There was a discussion about the committee is increasing their finances without a proposed plan to contribute to the community as the others do.

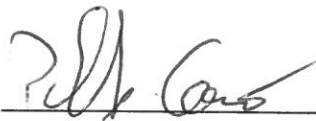
A proposed letter was discussed to present to the Water Authority board concerning complaint issues. An example of neighboring township water billing was presented showing contact information. It is suggested to revise to current billing to provide contact information to answer resident's questions for water service disruptions, boil advisory, final meter readings, billing etc. On a 1st motion by Courter and a 2nd motion by Yearick motion passed to approve sending a letter to the board requesting contact information.

It was discussed about the township website needs updated. Ryan suggested revamping the entire site. We need to get a new domain and the fees will be more expensive.


The finance report was the annual Act 13 deposit of \$7,404.88 was received. There is a total balance of \$37,574.49. The Act 13 account is most always used for all park expenses. Total revenue for the month of June to date is \$116,343.06. Total expenses is \$32,237.64 and that's a net income of \$84,105.42. On a 1st motion by Courter and a 2nd by Gates motion passed to approve all finances and pay the bills.

The next meeting is August 11, at 7:00PM. On a 1st motion by Gates and a 2nd from Courter motion passed to adjourn at 8:58PM.

Township Supervisor Chairman
Philip Courter



Township Secretary, Treasurer
Carol Colucci



Date : 08/11/2025